



INSTRUCTIONS FOR JOINING
THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP)



1. **Before adoption by City Council or Quorum Court**, download and complete the Resolution, Ordinance (including the referenced Code) and Application Form and email to the following address:

Michael J. Borengasser, CFM, State NFIP Coordinator
Arkansas Natural Resources Commission
101 E. Capitol, Suite 350
Little Rock, AR 72201

2. The documents will be reviewed by Commission staff, **prior to adoption by the City Council or Quorum Court**, to make sure that they will be accepted by the NFIP and that the community will not have to make changes after their adoption.
3. Documents will be returned for adoption by the community.
4. Once the **Resolution** has been passed, the **Ordinance** adopted and the **Application** is completed, mail on copy of all three documents, including the **Code**, to each of the following:

Linda Delamare, Mitigation Division
Federal Emergency Management Agency
Federal Regional Center
800 North Loop 288
Denton, TX 76201

Michael J. Borengasser, CFM, State NFIP Coordinator
Arkansas Natural Resources Commission
101 E. Capitol, Suite 350
Little Rock, AR 72201

5. For questions, contact Michael Borengasser at 501-682-3969.